

Newmarket Public Library Trustees

Meeting Minutes

Approved

April 25, 2022 meeting

- Call to order at 6 p.m.

Present: Trustees Joan DeYoreo, Eric Harter, Amy Nicholson, Lisa Zhe
Attended via ZOOM - Trustee Mary Mahoney, Library Director Kerry Cronin

1. Consent Agenda vote - including Friends of NPL, Treasurer's Report, Library Director's Report and Financial report.

Trustee Nicholson made a motion to approve the consent agenda (Treasurer's Report, Library Director's Report, Financial Report) as submitted, seconded by Trustee Zhe, unanimously approved.

2. Minutes

Trustee Nicholson made a motion to accept the March minutes as amended, seconded by Trustee Harter, unanimously approved.

3. Salary increases for staff members completing probationary period.

Kerry said she would like us to consider raises for two staff people who joined six months ago - Aiden Walsh and Christine Miller. Money is in the budget due to other staff changing hours.

Trustees briefly discussed.

6:17 p.m. - Trustee Nicholson made a motion to go into executive session for personnel matters, seconded by Trustee Harter, unanimously approved.

6:31 p.m. - Trustee Harter made a motion to end the executive session, seconded by Trustee Zhe, unanimously approved.

4. Capital Reserve Fund

Trustee Harter made a motion to request Town Council approve an expenditure of not more than \$16,500 from the Library Capital Reserve Fund for the repair of the slate roof, implementation of an automatic door opener, purchase of an exterior heated mat for the entrance ramp during inclement weather and related wiring, seconded by Trustee Nicholson, unanimously approved.

5. MOU for working with Newmarket IT services

Kerry explained that all but two library computers need to be replaced, they are slow and not updating. She asked if the library could be part of a governance structure with the town's IT planning. It could save taxpayer money to work collaboratively.

After a brief discussion, agreed that Kerry should look into this further.

6. Communication Survey Results

Kerry shared the results of the survey with the board. The survey was done as part of a grant we received. What we are working on is what people want to see more of at NPL. A marketing plan is part of the grant to put our message out.

7. Other business

Trustee Harter made a motion to expend \$300 for the NHLTA conference, seconded by Trustee Nicholson, unanimously approved.

Trustee Nicholson made a motion to accept a \$750 grant from Newmarket Community Education Partnership, seconded by Trustee Zhe, unanimously approved.

Trustee Harter said he researched Serve with Liberty for NPL (he is an employee of Liberty Mutual; every year they dedicate one day to community service projects). It's too short notice for this year, but we could be added to the list for next year.

Meeting adjourned at 7:08 p.m. Our next meeting will be Monday, May 23rd at 6 p.m.