

Newmarket Public Library Trustees

Meeting Minutes

Approved

April 27, 2020 meeting via ZOOM

Present: Trustees Joan DeYoreo, Mary Mahoney, Amy Nicholson, Sarah Stinson, Lisa Zhe, Library Director Carrie Gadbois, Friend Liaison Sandy Bonin.

1. Friends Report -

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2. Reorganization of Board

Trustee Mahoney made a motion to nominate Trustee Nicholson as chair, seconded by Trustee DeYoreo, unanimously approved.

Trustee Mahoney made a motion to nominate Trustee Stinson as vice-chair, seconded by Trustee Nicholson, unanimously approved.

Trustee Stinson made a motion to nominate Trustee Zhe as secretary, seconded by Trustee Mahoney, unanimously approved.

Trustee Mahoney made a motion to nominate Trustee DeYoreo as treasurer, seconded by Trustee Stinson, unanimously approved.

3. Minutes -

Trustee DeYoreo made a motion to approve the March 2 meeting minutes, seconded by Trustee Mahoney, unanimously approved.

Trustee Mahoney made a motion to approve the March 15 emergency meeting minutes, seconded by Trustee Stinson, unanimously approved.

4. Treasurer's Report -

Trustee DeYoreo (treasurer) informed that this report represented the switch from the three Public Deposit Investment Pools to one combined general fund. She also will be submitting a report to the secretary of state as required, the same one she submits to the town.

Trustee Zhe made a motion to approve the treasurer's report, seconded by Trustee Stinson, unanimously approved.

5. Director's Report - Carrie updated on what staff are doing to keep busy during the pandemic closure: offering virtual museum tours on our website, downloadable books and audio books, Lauren and Songo are helping people download books; Jane and Elisa are working on book orders, may place some now to be ready for when we reopen. Carrie goes in a couple of times a week. Elisa is also rebinding torn picture books at home. They're doing a lot of virtual weeding so the list is ready for books to be pulled when we reopen. There will be guest readers, including town manager Steve Fornier, town councilor Toni Weinstein and NES principal Debbie Roffo. Trustees discussed doing this as well. Trustee Stinson suggested a shout-out to the library at the end of the reading to keep people engaged.

Architect Lucy Gorham's husband, a structural engineer, looked at the plans and thinks it wouldn't be anywhere near as expensive as originally thought. He said it might be better if we just hire a contractor to do it, save the money on an RFP (request for proposal). Building inspector Mike Hoffman planned to meet with Carrie to discuss and knows of several contractors. Will also see if need to get three estimates. May have an extra meeting to discuss what Carrie finds out, as this could be an ideal time to move forward given the library is closed so don't need to worry about disruptions.

Meeting adjourned at 5:14 p.m.

Next meeting will be Tuesday, May 26th at 4 p.m.