***MINUTES***

NEWMARKET PUBLIC LIBRARY

NEWMARKET, NH

BOARD OF TRUSTEES

DATE: July 24, 2023 TIME: 6:00 PM TYPE OF MEETING: Public

PRESENT: Mary Mahoney, Amy Nicholson, Joan DeYoreo, Lisa Zhe, Eric Harter

ABSENT: Candace Cousins

PUBLIC PRESENT: Cyndi Townes

Meeting called to Order at 6:00 PM by Mary Mahoney

1. Welcome
2. Friends of NPL Report
   1. Last meeting 7/20/23
   2. Maintaining around $6000 in Friends account
   3. Approved $54.99 for IRS Tax Exemption and $12.60 for postage
   4. Brought in $576.50 from books and donations over 2 day bag sale, 26 boxes of paper backs left over, could drop off - donation boxes in Exeter and Portsmouth
   5. Next book sales: Sept 23rd 10am-2pm, Dec 2nd 10am-2pm
   6. Email address set up: [FNPL2023@gmail.com](mailto:FNPL2023@gmail.com)
   7. Candace gave Friends some ideas for Bruins raffle fundraiser and other great ideas
   8. Approved funding of sofa with tablet arms in the young adult section - $1842
   9. Doug is pricing out a replacement table for book sales
   10. Backyard Bash 5-8PM on Friday, Aug. 4th, may not be able to staff it this year
3. Approval of minutes of previous meetings: April 24, May 22, June 24
   1. Approval of April minutes:

* *Motion made to approve: Amy*
* *Seconded by: Joan*
* *All in favor? Yes*
  1. Approval of May minutes:
* *Motion made to approve: Lisa*
* *Seconded by: Amy*
* *All in favor? Yes*
  1. Approval of June minutes:
* *Motion made to approve: Amy*
* *Seconded by: Joan*
* *All in favor? Yes*

1. Treasurer’s Report
   1. Nothing major to report, modest gains in some accounts, very poor in others
   2. M & T CD is yielding very low interest, should make some changes before January roll-over
   3. The NHPDIP General Fund is not insured – Joan will take a look at it, the Town also have an account here

Approval of Treasurer’s Report

* *Motion made to approve: Amy*
* *Seconded by: Lisa*
* *All in favor? Yes*

1. Library Director’s Report – Not available while Candace is out
2. Old Business
   1. Review Collection development – on hold until Candace returns
   2. Library resolution of unexpended funds – on hold until Candace returns
3. New Business
   1. Suggestions for next meeting – Date: August 28, 2023 6:00 PM
      1. Discussed deferring review of options for the area between the library and Weavers Row parking lot
      2. Discussed doing Candace 6 mo. evaluation in January, 2024 rather than in September ‘23
4. Adjournment

Public meeting adjourned 6:40 PM

* *Motion made to approve: Joan*
* *Seconded by: Lisa*
* *All in favor? Yes*

Started Exec Session 6:41 PM

* *Motion made to approve: Joan*
* *Seconded by: Lisa*
* *All in favor? Yes*

Discussed staffing

Exec session adjourned 6:52 PM

* *Motion made to approve: Joan*
* *Seconded by: Lisa*
* *All in favor? Yes*

Minutes submitted or recorded by Eric Harter

Summary List:

* Motion made by Amy to approve April minutes, seconded by Joan, all were in favor
* Motion made by Lisa to approve May minutes, seconded by Amy, all were in favor
* Motion made by Amy to approve June minutes, seconded by Joan, all were in favor
* Motion made by Amy to approve Treasurer’s Report, seconded by Lisa, all were in favor
* Motion made by Joan to adjourn public meeting, seconded by Lisa, all were in favor
* Motion made by Joan to enter exec session, seconded by Lisa, all were in favor
* Motion made by Joan to adjourn exec session, seconded by Lisa, all were in favor

Action Items and Directives:

* Eric – send approved minutes from Apr, May & June to Lauren to post
* Joan - inquire about safety/insurance of NHPDIP account