***MINUTES***

NEWMARKET PUBLIC LIBRARY

NEWMARKET, NH

BOARD OF TRUSTEES

DATE: June 27, 2022 TIME: 6:00 PM TYPE OF MEETING: Public
PRESENT: Amy Nicholson, Kerry Cronin, Joan DeYoreo, Lisa Zhe, Eric Harter
ABSENT: Mary Mahoney
PUBLIC PRESENT: none

1. Meeting called to Order at 6:05 PM by Amy Nicholson (acting Chair in Mary’s absence)

a. Approval of agenda: Motion made by Joan, seconded by Lisa, all were in favor

b. Approval of 5/9 Special Meeting minutes: Motion made by Joan, seconded by Amy, all were in favor

c. Approval of 6/6 Public Meeting minutes:

- Discussed following changes to minutes: the sentence beginning with “Trustee Nicholson made a motion to approve the treasurer’s report…” was included twice. Also need to indicate that the July 11 meeting is a Special Meeting to go over Goals for the year. Finally, should list which version of the minutes are being approved.

- Eric made a motion to approve as amended, seconded by Joan, all were in favor

d. Reviewed $50 check donation from Phyllis Danko for Summer Read Program: Motion made by Joan, seconded by Amy, all were in favor

e. Discussed purpose being for Teen Portion of Summer Reading: Motion made by Joan, seconded by Lisa, all were in favor

2. Reports

a. Kerry went through Year-to-Date Financial report: Motion made to approve report by Joan, seconded by Eric, all were in favor

b. Kerry shared Library Director’s report

3. New Business

a. Discussed needing a policy that a staff person be onsite if a vendor is expected to arrive. Also, Kerry should be cc’d whenever vendors are expected. No decisions/motions made at this time

4. Next meeting date: Special Planning Meeting on Monday, July 11th and Public Meeting on Monday, July 25th

5. Adjournment at 6:45 PM Motion made to adjourn by Lisa, seconded by Eric, all were in favor

6. Submitted or recorded by Eric Harter for Lisa Zhe