***MINUTES***

NEWMARKET PUBLIC LIBRARY  
NEWMARKET, NH  
BOARD OF TRUSTEES

DATE: March 27, 2024 TIME: 6:00 PM TYPE OF MEETING: Public

PRESENT: Mary Mahoney, Joan DeYoreo, Lisa Zhe, Amy Nicholson, Candace Cousins, Eric Harter

ABSENT: none

PUBLIC PRESENT: Cyndi Townes

Meeting called to Order at 6:00 PM by Mary Mahoney

1. Welcome
2. Friends Report
   1. Total deposits - $410.50, expenses $1,586.47 inc. Canva, Hoopla and Currier Museum Pass. Ending balance - $3,383.09
   2. Bricks are being replaced with town-approved bricks, free of charge by Seacoast Memorial. Will be able to give away the bricks that were not the correct consistency.
   3. Book sale brought in $555.25, $439.25 in book sales, $10 from cards, $27 from paper flowers, $49 in donations, $10 from memberships, $20 from totes
   4. No problem getting volunteers for book sales
   5. Changing annual membership to be $25
3. Approval of minutes

Approval of minutes from March 7th meeting

* + *Motion made to approve: Joan*
  + *Seconded by: Lisa*
  + *All in favor? Yes*

1. Treasurer’s report
   1. Money Market account was closed out on March 15th
   2. Opened 3 month CD with better interest rate

Approval of Treasurer’s report

* + *Motion made to approve: Eric*
  + *Seconded by: Amy*
  + *All in favor? Yes*

1. Director’s Report
   1. Overall great participation at events, note that there were actually 24 participants at the Pollinator Pathways event
   2. Candace will complete reporting/charts at end of March to be provided during April meeting
2. Old Business
   1. Library Subs - all 3 accepted offers, pending background checks
   2. Personnel policy - ongoing, will review at April meeting
3. New Business
   1. Interior painting
      1. Reviewed option to re-paint all walls in the Teen room, no concerns. Will be done over 2 Sundays, so no interruptions expected.
   2. Patron Complaint
      1. Need to respond to the complaint after discussing, is a frequent patron and has harassed staff in the past.
      2. The flag is not pride, it is a progress flag.
      3. Tarot cards were an optional prize, no complaints from any parents.
      4. Mary drafted a response to patron, approved by Candace and trustees.
   3. NHLTA Conference
      1. At Grappone Conference Center in Concord on June 5th
      2. Each member needs to go onto site and sign-up, register. Once she knows how much, Joan can send 1 check for all trustees.
4. Executive Session - private minutes

Approval to enter into executive session

* + *Motion made to approve: Joan*
  + *Seconded by: Lisa*
  + *All in favor? Yes*
  1. Discussed staff

Approval to exit executive session

* + *Motion made to approve: Amy*
  + *Seconded by: Joan*
  + *All in favor? Yes*

1. Adjournment - meeting adjourned at 7:15 PM

Approval to adjourn

* *Motion made to approve: Joan*
* *Seconded by: Lisa*
* *All in favor? Yes*

Next meeting April 22nd at 6:00 p.m.

Minutes submitted or recorded by Eric Harter

Summary List:

* Motion made by Joan\_ to approve March 7 minutes, seconded by \_Lisa\_, all in favor
* Motion made by Eric\_ to approve Treasurer’s report, seconded by Amy, all in favor
* Motion made by Joan\_ to enter Executive Session, seconded by \_Lisa\_, all in favor
* Motion made by Amy\_ to leave Executive Session, seconded by \_Joan\_, all in favor
* Motion made by \_Joan\_ to adjourn public meeting, seconded by \_Lisa\_ , all in favor

Action Items and Directives: