

NEWMARKET PUBLIC LIBRARY

TRUSTEES MEETING

MAY 24, 2021 @ 4:00 PM

AGENDA

1. Friends Report
2. Approval of April 2021 minutes
3. Treasurer's Report
4. Director's Report
5. New Business
Discussion of resumes submitted and scheduling of interviews
6. Old Business
7. Next Meeting June 28 @ 4:00PM
8. Adjournment

Newmarket Public Library Trustees

Meeting Minutes

May 24, 2021 meeting

Present: Trustees Joan DeYoreo, Mary Mahoney, Amy Nicholson, Sarah Stinson, Lisa Zhe, Library Director Carrie Gadbois.

Absent: Friend liaison Roberta Branca.

Note - Trustee Zhe was late, first portion of minutes were taken by Trustee Mahoney.

1. Director's report -

The town redid the mask ordinance, but masks are still recommended by library for safety. Only had two patrons come in without masks. Staff continue to be masked; they do not seem to be uneasy, we still have the plexiglass barriers. Only time in close contact is when helping patrons with computer issues. We will be receiving an American Rescue Plan Act grant from the federal government. Will receive \$2,044, based on size of our town. Carrie hopes to use for reimbursement of plexiglass installation, tablets and hot spots. We can also be reimbursed going forward for COVID-related costs. Trustees briefly discussed compensation/extra vacation time for staff. Will revisit. Devin Lockley is no longer facilities manager. Roof issue needs to be addressed next year by new director.

Summer reading program - Tasha has already started, will start July 7 and run for four weeks. Squam Lake Center and Steve Corning Entertainment will do shows in the alley in a tent. Budget year begins June 30th. Remind new director to start working on the budget in August, it's due in October.

Will repost the ad for director as only received a few resumes. Will include salary range of \$55k to \$61k and closing date of June 11th. Carrie will come in for three hours every Tuesday to do the bills until the new director is acclimated.

Meeting adjourned at 4:46 p.m.

Approved by the Newmarket Public Library Board of Trustees on September 1, 2021.