

## Newmarket Library Trustees Meeting

### Agenda

~~March 23, 2017~~

April 12, 2017

1. Approval of Minutes of March 23, 2017

2. Friend's Report - Sandy

3. Treasurer's Report – Rod

4. Director's Report – Carrie

Roof: budget increase

Gift policy

5. Landscaping Plan – postponed until May Meeting

6. Board Organization

8. New Business

Next scheduled meeting: May 24, 2017

Newmarket Public Library Trustees

Meeting Minutes

*Approved*

April 12, 2017 meeting

Present: Trustees Rod Crepeau, Joan DeYoreo, Mary Mahoney, Amy Nicholson, Lisa Zhe, Library Director Carrie Gadbois, Friend liaison Sandy Bonin.

1. **Minutes** – will be approved at next meeting.
2. **Treasurer's report** – There were no checking or money market reports to distribute as our meeting was moved up and the statements come out at the end of the month.

*Trustees unanimously approved the April treasurer's report.*

3. **Director's Report** – Carrie said the roofers ran into a separate issue requiring additional flashing. She and Mary decided to go ahead with it as the roofers were already on site. The cost will be an additional \$1,900 for the copper flashing. There were also holes in the tin caps so they were replaced.

*Trustees unanimously approved the additional \$1,900 expenditure for the additional flashing for the roof and the tin caps.*

Carrie advised that the money cannot come out of Capital Improvement and suggested it come from the Money Market account. It can't be taken out of a CD without closing it.

*Trustees unanimously approved taking the money out of the money market account.*

Trustees briefly discussed the gift policy, as Carrie was asked about a \$200 donation in memory of a patron. The person wanted a plaque, but after brief discussion, trustees agreed not the best idea as the library could become filled with plaques. Instead she will be encouraged to have book gift plates in her memory under the genre she liked.

Library workshop, to be held Tuesday, May 23. Six people will attend- Carrie plus all trustees. The landscaping plan will be postponed until the May meeting.

4. **Friends' Report** – Friends plan to hold the book sale the same day as the plant sale, they think it will be a big draw. They may have a yard sale the same day as well. They are in the process of reviewing the bylaws. Chocolatefest will be held April 22. They've submitted a press release to Fosters and the Exeter News-Letter. They also want a button on the library website to register, which Carrie said she would take care of. Lindt will be donating chocolate bars for the event. Lisa said she will reach out to the PTA and to the NJSHS school consumer science teacher to see if they will post the event.

*Meeting adjourned 12:55 p.m.*

The next meeting will be May 31 at 12 p.m.