

**Newmarket Library Trustees Meeting  
Agenda  
August 12, 2015**

**I. Ongoing Business**

a.) Approval of Minutes from July 2015 Meeting

b) Friend's Report – Sandy

c) Treasurer's Report – Rod

d) Director's Report – Carrie

**II. New Business/Other**

No items submitted

**Next Scheduled Meeting September 9, 2015**

## August 12, 2015 Board of Newmarket Public Library Trustee Meeting Minutes

Present: Sandy Allen (Chair), Rod Crepeau, Mary Mahoney, Joan DeYoreo, Carrie Gadbois (Library Director), Sandy Bonin (Friends Group liaison). Absent: Lisa Zhe, Trustee.

Friends Report: At latest Book Sale in August, the group made \$117.00. At June 2015 Book Sale (on a Saturday) sales were just over \$300.00. After talking with Sale customers, the Friends have decided to have quarterly sales on Saturdays in March 2016 and June 2016. They are proposing to have the Chocolate Fest fundraiser in February 2016. The Friends have arranged to get Rebecka Rule to speak at the Library on Oct. 3, but Sandy B. will see if Rebecka has another program to use, as it has been noted Rebecka Rule is appearing at the Nmkt Historical Society and at the Senior Center around the same time. Also being considered is a possible flea market in conjunction with a Saturday Book Sale, probably in the Spring. Prices on books have changed (lower now). Sandy B. asked that the Trustees thank Town Administrator Steve Fournier for including a notice about their recent book sale, it made a difference in having more people come to the sale. End of Friends Report.

Treasurer's Report: Rod Crepeau has created a file showing comparisons with current investments and a year ago to see what returns we're getting. At future meetings, we'll discuss possible stock investments, and table discussions of investment policy changes.

The treasurer's report was accepted as is. End of Treasurer's Report.

Director's Report: Review of Investment Policy, policy draft adopted (question? considering above Treasurer's report?) Carrie asked the Trustees to approve payment of an additional \$8.50 to cover the increased cost by the State of New Hampshire for background checks. Cost is now \$33.50, and a background check was done during the summer for a volunteer working in the Children's Room. Motion made by Rod Crepeau to cover the \$8.50 was approved and passed.

Carrie handed out Budget for FY 2017, mostly flat, have saved some on oil heat because of new windows, and possibly the roof repairs and insulation. Mary Mahoney made a motion to move \$8000.00 from part-time salaries to building maintenance. Motion was approved. Mary M. made motion to accept proposed FY 2017 budget, motion was passed. On September 2, there will be a Capital Reserve overview from 4:15-5:00pm at Newmarket Town Hall. Library Items affected by this would be interior painting est-\$50,000; replacing 3 HVAC units- cost not available right now; new boiler est. ~\$20,000; lighting retro-fit est. ~\$10,000.

In other areas: Heritage Quest, a free-to-patrons genealogy program is now available for use by going to [heritagequest.com](http://heritagequest.com)

The July meeting minutes were read, reviewed and accepted.

Meeting adjourned.