

Newmarket Public Library

August 23, 2017

- I. Approval of Minutes of July 25, 2017
- II. Ongoing Business
 - a. Friends Report
 - b. Treasurer's Report
 - c. Directors Report
 - a. End of year budget 2017
 - b. Budget 2019
 - c. CIP Items
 - d. Holiday schedule
- III. New Business
- IV. Next Meeting: Sept 27, 2017

Newmarket Public Library Trustees
Meeting Minutes

Approved
~~Draft - Not Approved~~

August 23, 2017 meeting

Present: Trustees Joan DeYoreo, Mary Mahoney, Lisa Zhe, Library Director Carrie Gadbois, Friend liaison Sandy Bonin.

Not in attendance: Rod Crepeau, Amy Nicholson

1. **Friend Report** – The Friends will pay for the barrels to go next to the benches. The August 14 book sale raised \$150.00. There was a games day held on Saturday (August 19) but nobody attended. The tote bags should be arriving by the end of the month. Carrie agreed to put a link to the Friends on Facebook and the library website.
2. **Minutes** – The minutes were approved with one amendment (section six, omit the line *On the lawn*, replace with *into the garden*).

Trustees unanimously approved the amended June minutes.

3. **Treasurer's report** – Mary distributed the account statements as Rod was unable to attend.

Trustees unanimously approved the Treasurer's report.

Trustees unanimously approved the expenditure of \$135 for ink cartridges from Laser Tech.

Trustees unanimously approved the expenditure of \$180 for six New Hampshire Library Trustee Association memberships.

4. **Director's Report** - Carrie said she is waiting to hear from the town when the 2019 budget needs to be submitted. She was informed that she will be working with the town's new facilities manager, Greg Marles, to determine the projects to include in the CIP. After a brief discussion, trustees suggested the focus should be on the pedestrian entrances, the interior painting and the roof.

Trustees unanimously approved the holiday schedule for 2017 and 2018.

Meeting adjourned 1:15 p.m.

The next meeting will be September 27 at 12 p.m.