

**Newmarket Library Trustees
Agenda
December 10, 2014
12:00**

I. Approval of Minutes from November 2014 Meeting

II. Ongoing Business

a.) Friends' Report – Sandy Bonin

b) Treasurer's Report – Rod

c) Director's Report – Carrie

- Circulation Statistics
- Publicity
- Any other timely issues

III. New Business

None submitted

Next meeting scheduled January 14, 2015 at 12:00

Newmarket Public Library Trustees

Meeting Minutes

December 10, 2014 meeting

Present: Sandy Allen, Rod Crepeau, Joan DeYoreo, Mary Mahoney, Library Director Carrie Gadbois; Friend liaison Sandy Bonin.

1. Minutes from November meeting accepted as amended.
2. Treasurer's report – Rod informed us he transferred \$35,000 from the checking account to the money market account. There is no treasurer's report this month, as the statements weren't ready in time.
3. *Trustees approved an expenditure of \$194 to Seacoast Laser Tech for toner.*
4. Director's report –
 - a. budget review – equipment purchase is a zero, but that will change this quarter as the library director purchased some new computer equipment.
 - b. Carrie also reported that the circulation, specifically check-outs, are up 9.8 % over the same time last year. There are 59% more borrowers this year over last year.
 - c. Carrie will investigate if the library would be eligible to receive a grant from LCHIP (New Hampshire Land and Community Heritage Investment Program) as the building is historic.
5. Friends report – delivered by Sandy Bonin:

- a. The paperwork was sent in to the IRS for 501C3 status. It will take either 90 or 180 days for us to hear back from them.
- b. They OK'd a request for \$100 to cover "Random Acts of Harmony" performance.
- c. Carrie offered for the Friends to take over the Humanities programming – the Friends will discuss this.
- d. This month's book sale did not fare well, probably due to the bad weather and the fact that Very Merry Main Street was held the same day. However, several Friends were in attendance, which gave them an opportunity to reorganize the books.
- e. The Friends hope to start a membership drive in January.

6. Publicity

- a. Carrie will handle the press releases for the library from now on. Lisa Z, trustee, said she would forward along contacts at local papers for her to use.
Lisa also received permission from her editor to do an article on the Polar Express movie and storytime for The Exeter News-Letter.

Trustees voted unanimously to approve an expenditure of \$58.99 for flowers for Maureen (loss of her father).

Meeting Adjourned.