

NEWMARKET PUBLIC LIBRARY

TRUSTEES MEETING

DECEMBER 28, 2020 @ 4:00PM

AGENDA

1. Friends Report
2. Approval of November 23 minutes
3. Treasurer's Report
4. Director's Report
5. New Business
6. Old Business
7. Next Meeting – January 25 @ 4PM
8. Adjournment

Newmarket Public Library Trustees

Meeting Minutes

Approved

December 28, 2020 meeting

Present: Trustees Joan DeYoreo, Mary Mahoney, Amy Nicholson, Lisa Zhe, Library Director Carrie Gadbois.

Not Present: Trustee Sarah Stinson, Friend Liaison Sandy Bonin.

[In the absence of Trustee Zhe, Mary Mahoney reported for the early part of the meeting.]

1. Friends Report:

Sandy Bonin reported that there was limited Friends news due to the Pandemic. The Friends have purchased a library pass for Strawberry Bank in Portsmouth. The pass will admit 2 adults with unlimited children.

2. Minutes:

Trustee DeYoreo made a motion to approve the November 23rd meeting minutes, seconded by Trustee Mahoney, unanimously approved.

3. Treasurer's Report:

The treasurer's report is attached. *Trustee Mahoney made a motion to approve treasurer's report, seconded by Trustee Zhe, unanimously approved.*

4. Director's Report:

Carrie received several donations from patrons.

Trustee Mahoney made a motion to accept the following donations:

- *\$100 from Michael and Sharon Watson*
- *\$300 from Sarah Soster*
- *\$50 from Phil Ginsberg*
- *\$100 from Marcia Comer*
- *\$1,000 from the Herbert and Iva Grant Charitable Trust*

seconded by Trustee Zhe, unanimously approved.

Carrie said she wants to purchase an additional laptop, bringing the number of devices available for lending to three. Cost would be \$125/month for connectivity, she will use a donation from Grant Trust to cover cost. NYE holiday - after brief discussion, decided library will close at noon on December 31 and be closed on January 1st. Sango redid the website to make it more user-friendly. The staff office will be organized, cleaned and painted next. So far the two devices we already have were out 75% of the month between two patrons. Sango demonstrated to a patron how to use. Carrie will advertise devices this week and expects usage to go up.

Trustee Mahoney made a motion to approve the Policy and Procedures for tablet/computer lending, as well as the technology lending agreement, treasurer's report, seconded by Trustee DeYoreo, unanimously approved.

Meeting adjourned at 4:56 p.m.

Next meeting will be Monday, January 25th at 4 p.m.