

**Newmarket Library Trustees Meeting
Agenda
December 9, 2015**

I. Ongoing Business

a.) Approval of Minutes from November 2015 Meeting

b) Friend's Report – Sandy

c) Treasurer's Report – Rod

d) Director's Report – Carrie

- Update on estimates for boiler/ventilation units

II. New Business/Other

No items submitted

Next Scheduled Meeting January 13, 2016

Newmarket Public Library Trustees

Meeting Minutes

December 9, 2015 meeting

Present: Sandy Allen, Rod Crepeau, Joan DeYoreo, Mary Mahoney, Lisa Zhe, Library Director Carrie Gadbois; Friend liaison Sandy Bonin.

1. Minutes from November meeting accepted as amended.
2. Friends' report delivered by Sandy Bonin:
 - a. Friends took in \$131 in raffle tickets for the decorated tree. In addition, they earned \$50 in book sales and donations (for the Very Merry Main Street Newmarket celebration).
 - b. About 30 people inquired about becoming Friends through the trustee survey. The Friends are starting to reach out to them.
 - c. Friends will host the Chocolate Fest on February 20th this year.

Friends will now meet on the second Thursday of the month instead of the first Thursday.

3. Treasurer's report – delivered by Rod Crepeau.

Trustees voted unanimously to accept the treasurer's report.

4. Director's report – delivered by Carrie Gadbois
 - a. Carrie said they received four donations in memory of Bill Wojtkowski, who was a frequent library patron –
 - i. \$100 from Citizens Bank
 - ii. \$25 from Revak family

- iii. \$100 from Newbury Police Association
- iv. \$20 from the Derek Munroe
- b. Carrie received two quotes for the granite repointing - \$12,600 from Pete O'Brien and \$17,867 from LGT Restoration and Waterproofing, who was recommended by Eric Chinburg.

After a brief discussion, Trustees voted unanimously to accept the LGT bid of \$17,867 for repointing.

- c. Regarding the oil furnace, Carrie put a call in to Key, but they only deal with residential furnaces. She also called Dowling, who used to maintain the system. She also reached out to Proulx Oil & Propane. She is awaiting quotes from both of them to replace the furnace.
- d. She is continuing to look into the lighting situation. She was expecting someone from Rockingham Electric to stop by to look at the lights that afternoon.

Meeting adjourned. .

Next meeting – January 13, 2016.