

NEWMARKET PUBLIC LIBRARY

TRUSTEES MEETING

FEBRUARY 22, 2021 @ 4:00 PM

AGENDA

1. Friends Report
2. Approval of January 2021 minutes
3. Treasurer's Report
4. Director's Report
 - Tecta Roof Quote
 - Children's position
 - Update on painting project
 - Grant from Children's Museum of NH
5. New Business
6. Old Business
7. Next Meeting February 22 @ 4:00PM
8. Adjournment

Newmarket Public Library Trustees

Meeting Minutes

Approved

February 22, 2021 meeting

Present: Trustees Joan DeYoreo, Mary Mahoney, Amy Nicholson, Lisa Zhe, Sarah Stinson, Library Director Carrie Gadbois, Friend Liaison Roberta Branco.

1. Friends Report - Roberta Branca will be the new liaison and is also taking over as chair of the Friends for her mother-in-law, Sandy Bonin, who retired after eight years. They met on February 18th and will hold monthly meetings the third Thursday of every month. Right now meetings via ZOOM, will reassess in June. Continuing to raise money through brick sales and book sales. Hope to hold a fundraiser in the fall. Brief discussion of establishing trustee liaison, but at this time trustees will rely on Carrie to relay information as needed.

2. Minutes -

Trustee Mahoney made a motion to approve the minutes seconded by Trustee DeYoreo, unanimously approved.

3. Treasurer's Report - Treasurer DeYoreo went to Piscataqua and People's banks to get an updated interest rate.

Trustee Stinson made a motion to approve treasurer's report, seconded by Trustee Zhe, unanimously approved.

Trustee Mahoney made a motion to accept a \$100 donation from Phyllis and Ralph Danko, seconded by Trustee DeYoreo, unanimously approved.

4. Director's Report -

Carrie presented the quote from Tecta to complete the roof - \$25,680. After a brief discussion, decided Carrie will run the bid by the facilities manager. Children's librarian Ellisa is retiring. So far six applicants for her position. Ellisa will continue to volunteer with specific programs such as Nuts About Novels until the position is filled.

Trustee DeYoreo made a motion to approve a \$50 farewell gift for Ellisa, seconded by Trustee Mahoney, unanimously approved.

Painting project is near completion, are working on the staff office now. Doug and the DPW will do the stacks area. Plan to get carpets cleaned. A plan is in place for opening. We received a grant from the Children's Museum of New Hampshire for engineering projects. These will be distributed in bags to go for small children (patrons). Situation with the furnace had to be looked at, hopefully it was repaired. Will continue to monitor it.

Meeting adjourned at 5:14 p.m.

Next meeting will be Monday, March 22nd at 4 p.m.

Newmarket Public Library Board of Trustees Treasurer Report for February 22, 2021

Institution	Type of Investment	Amount	Date	Amount	Date
Piscataqua Savings Bank	CD	5514.93	01/31/21	5452.88	01/31/20
Peoples United Bank	CD	36899.23	01/29/21	36792.46	01/31/20
TD Bank	Municipal Checking	23656.13	01/31/21	10064.14	01/31/20
TD Bank	Money Market	46546.80	01/31/21	76387.28	01/31/20
NH PDIP Public Deposit Investment Pool	General Fund (est.Mar.4,2020)	64906.73	01/31/21		
NH PDIP Public Deposit Investment Pool	Books (closed Mar.4, 2020)			8293.61	01/31/20
NH PDIP Public Deposit Investment Pool	Technology(closed Mar.4 2020)			46165.24	01/31/20
NH PDIP Public Deposit Investment Pool	Equipment (closed Mar.4 2020)			10130.74	01/31/20
	Total	177523.82		193286.35	

Respectfully Submitted,

Joan DeYoreo
 NPL Board of Trustees Treasurer