

**Newmarket Library Trustees
Agenda
January 13, 2016
12:00**

I. Approval of Minutes from December 2015 Meeting

II. Ongoing Business

a.) Friends' Report – Sandy Bonin

b) Treasurer's Report – Rod

c) Director's Report – Carrie

- Boiler/HVAC estimates
- Quarterly Statistics
- Any other timely issues

III. New Business

None submitted

Next meeting scheduled February 10, 2016 at 12:00

Newmarket Public Library Trustees

Meeting Minutes

January 13, 2016 meeting

Present: Sandy Allen, Rod Crepeau, Joan DeYoreo, Mary Mahoney, Lisa Zhe, Library Director Carrie Gadbois; Friend liaison Sandy Bonin.

1. Minutes from December meeting accepted as amended.
2. Friends' report delivered by Sandy Bonin:
 - a. Sandy asked Carrie if the Friends could have a tab on their website for the Friends page. She said they are also working on a press release and reaching out to Lindt to get free samples.
 - b. Regarding the names of potential members received through the survey, Sandy said they've contacted everyone and received no responses.
 - c. They earned \$41 at the last book sale.
 - d. There will be a Saturday book sale in March. \
3. Treasurer's report – delivered by Rod Crepeau.
Trustees unanimously approved a check for \$153.00 to pay an invoice for LaserTech.
Trustees voted unanimously to accept the treasurer's report.
4. Director's report – delivered by Carrie Gadbois
 - a. Carrie said there is a new library volunteer, Lynn Durgin. She requested approval from trustees for the background check.

She's a former school teacher, started a reading group for young adults and has experience working with children.

Trustees voted unanimously to approve the \$25 fee for the security clearance. –

- b. Carrie received two donations –
 - i. \$100 from Mike and Sharon Watson
 - ii. \$100 from Barbara Heckler

Trustees voted unanimously to accept the two donations.

- c. Carrie said she asked Friends for \$600 to partly reimburse for three programs last month.
- d. She said she's the chair of the Seacoast Area Libraries. They've teamed up with the Seacoast Academy of Music for a seacoast-wide music program. There will be eight different musical concerts spread out among the libraries. One of them will be held at The Mills, TJ Wheeler who will perform the blues and talk about the blues. All of the programs are free to the public. It will be Thursday, February 11 at 6:30.
- e. Other upcoming programs include:
 - i. Art Outreach by the Currier Museum, based on the "Plowing Fields" painting. It will serve as an inspiration for others to paint.
 - ii. Beading is being held once a month – the Rye children's librarian comes in to host. She pays for half of the supplies.
- f. Regarding the furnace replacement, Proulx did not come through with a bid. Dowling's bid was \$72,116. Thermo-Dynamic's bid was \$73,905. Carrie did ask if forced hot air was an option, but was told no because too much other work would be required in the building.

Trustees voted unanimously to hire Dowling for \$72,116 to install the HVAC system replacement project, with funding to come from the unassigned fund.

Meeting adjourned. .

Next meeting – February 10, 2016.