

NEWMARKET PUBLIC LIBRARY

TRUSTEES MEETING

JANUARY 27, 2020 @ 4:00 PM

AGENDA

1. Friends Report
2. Approval of November minutes
3. Treasurer's Report
4. Director's Report
5. New Business
6. Old Business
7. Next Meeting – February 24, 2020
8. Adjournment

Newmarket Public Library Trustees

Meeting Minutes

Approved

January 27, 2020 meeting

Present: Trustees Joan DeYoreo, Amy Nicholson, Sarah Stinson, Lisa Zhe, Library Director Carrie Gadbois.

Not present: Trustee Mary Mahoney, Friend Liaison Sandy Bonin.

1. Minutes -

Trustee Stinson made a motion to approve the minutes as amended, seconded by Trustee DeYoreo, unanimously approved.

2. Treasurer's Report -

The CD at People's Bank rolled over automatically.

Trustee DeYoreo made a motion to close the three PDIP accounts and incorporate into one account, changing the name to general fund, seconded by Trustee Stinson, unanimously approved.

Trustee Zhe made a motion to accept the treasurer's report, seconded by Trustee Stinson, unanimously approved.

4. Director's Report -

Carrie presented the board with an overview of stats. There were 480 new borrowers in the past fiscal year. She also presented the quarterly statistics for October – December 2019.

Trustee DeYoreo made a motion to accept the director's report, seconded by Trustee Stinson, unanimously approved.

5. New business - Facebook/social media policy - any official library issue needs to be run by trustees prior to posting. Carrie will research social media policies at other libraries before deciding our policy.

Meeting adjourned at 4:45 p.m.

Next meeting will be Wednesday, February 26th at 4 p.m.