

NEWMARKET PUBLIC LIBRARY

TRUSTEES MEETING

JULY 27 @ 4:00 PM

AGENDA

1. Friends Report
2. Approval of June minutes
3. Treasurer's Report
4. Director's Report
 - next stage of reopening discussion
 - FY2020 year end
5. New Business
6. Old Business
7. Next Meeting – August 24 @ 4PM
8. Adjournment

Newmarket Public Library Trustees

Meeting Minutes

Approved

July 27, 2020 meeting

Present: Trustees Joan DeYoreo, Amy Nicholson, Sarah Stinson, Lisa Zhe, Library Director Carrie Gadbois.

Not Present: Trustee Mary Mahoney, Friend Liaison Sandy Bonin.

1. Minutes -

Trustee DeYoreo made a motion to approve the June 22 meeting minutes, seconded by Trustee Stinson, unanimously approved.

2. Treasurer's Report -

Trustee Stinson made a motion to approve the treasurer's report, seconded by Trustee Zhe, unanimously approved.

3. Director's Report - Carrie received a \$25 *donation* from Barbara Tetrault (mother of trustee Zhe). Staff put up a *board* outside the door highlighting new releases. Patrons can ask at the window about reader advisory to get book suggestions. Eighty two children signed up for *summer reading group*, which is down from 110 last year but need to consider pandemic. Summer bingo sheets available for adults. The kickoff to the kids' summer reading, hosted by Judy Pancoast, already has 200 views. The *majority of libraries in our area* are not open yet; we are the only one doing the pick up window. We are now almost up to our full hours, just a few shorter on Saturday. The *printer* is available now for anyone who needs to print - wireless, or can send to staff to ask them to print.

Would like to *hold off on opening at this point*, as cases may be rising. Teens and older kids who come in for study groups would be using the computers. Thinking about purchasing some hotspots to lend out for 48 hours to give people internet access at home. A portion of the town's population cannot afford internet and this would be helpful. The acrylic sheeting to surround

the circ desk once we open has already been purchased. Carrie plans to reach out to school to let them know about our online resources available. Have had a significant number of new patrons sign up for cards. Briefly discussed *2022 budget*. Electricity to car charger has been negligible. Jump in electric due to wifi thermostats installed at all town buildings. Regarding *door installation*, trying to keep that under \$40k. Steve informed Carrie no capital improvements can be done due to revenue shortage. May look into alternatives such a heated ramp or tearing up the old ramp to install heat panels there (to melt ice making it safer in winter). Possibly good time to paint the rest of the library, Doug and the DPW can do that back room. While the library is closed, less disruptive. Staff morale is good with the window.

Meeting adjourned at 5:12 p.m.

Next meeting will be Monday, August 24th at 4 p.m.