

**Newmarket Library Trustees  
Agenda  
June 22, 2016  
12:00**

- I.** Approval of Minutes from May 2016 Meeting
- II.** Ongoing Business
- a.) Friends' Report – Sandy Bonin
- b) Treasurer's Report – Rod
- c) Director's Report – Carrie
- Summer Reading Program
  - Roof and sign estimates, update on HVAC
  - Any other timely issues
- III.** New Business
- None submitted

Next Scheduled Meeting: July 27, 2016

To be amended

## Newmarket Library Board of Trustees Meeting Minutes- Wednesday June 22

In attendance: Mary Mahoney, Sandy Allen, Rod Crepeau, Joan DeYoreo (Trustees), Carrie Gadbois (Library Director), Sandy Bonin (Friends of the Library). Absent: Lisa Zhe (Trustee).

The May meeting minutes were looked over by all, minor changes made, then approved as amended.

Friends Report: At their June meeting, the Friends approved the spending of \$2181.17 for the purchase of a new set of 4 bookcases in the Children's Room. For their Saturday June 18 book and yard sale, \$220.00 was raised for the book sale, ~~\$140~~.00 for yard sale, \$54.00 for donations, and 1 Library commemorative blanket sold for \$20. A very successful day!

Treasurer's Report: No major changes at this time; a motion was made to approve spending \$180.00 for 6 memberships to the NH Library Trustee Association. Motion seconded and passed. A motion was made to accept Treasurer's report as is, was seconded and passed.

Director's Report: The Summer Reading Program will begin July 6 and run through August 4. There are several events planned including a launch on July 6. The theme is On your mark, Get set, Read! Emma Arbogast (Children's Librarian) went to the Newmarket Elementary School and spoke with all students in their library about the Summer program. Starting June 22, children can come in and pick up their reading logs, see the library website for more information. This Summer, the Library is sponsoring the Concerts in the Parks being coordinated by the Newmarket Rec. Dept. The first concert is July 5 at Schanda Park with Poor Howard and the Bullfrog.

The HVAC people who installed our new systems will be removing old thermostats in the next few weeks. The code enforcer Mike Hoffman said that the Library chimney needs a liner, which Merrie Sweep will install for us.

Carrie has one estimate (\$12,000) for roof work, wants to get 2 more. She wants to go to the CIP to get funds for the roof work and to cover the balance of the bill for HVAC work. (\$30,000)

Carrie shared drawings for a proposed permanent sign, in two sizes Large and middle. Cost for large sign is \$5785.00 and \$300 for letters to use with it. The larger sign is a better size but has to be scaled down a bit to be within the town code. Carrie will contact the sign company about this.

Newmarket resident Phil Lepage suggested that the retaining wall at the base of Library grounds is in need of repair and got estimates for repair, shared with Steve Fournier Town Administrator. The wall is not Library property, was installed by the Town in the early 2000's.