

Newmarket Library Trustees Meeting

Agenda

June ~~April-28~~, 2017

1. Approval of May minutes
2. Friend's Report - Sandy
3. Treasurer's Report – Rod
4. Director's Report – Carrie

Review 2018 Budget

Holiday hours

5. Landscaping plan
6. New Business

Next scheduled meeting: July 26 , 2017

Newmarket Public Library Trustees

Meeting Minutes

Approved
~~Draft - Not~~
~~Approved~~

June 28, 2017 meeting

Present: Trustees Rod Crepeau, Joan DeYoreo, Mary Mahoney, Amy Nicholson, Lisa Zhe, Library Director Carrie Gadbois, Friend liaison Sandy Bonin.

1. **Friend Report** – The Friends made \$300 at their last book sale. The book cart broke and they had it fixed for \$10. Friends are still looking into the tote bags. They plan to do another games day.

2. Minutes –

Trustees unanimously approved the May minutes.

3. **Treasurer's report** was briefly discussed.

Trustees unanimously approved the April treasurer's report.

4. **Director's Report** – ^{*The Library*} Carrie received a \$20 donation from William Turner. He donates the \$20 every year for a subscription to Archeology Magazine.

Trustees unanimously accepted the \$20 gift from William Turner.

Carrie said the summer reading program started on Friday and so far 54 children are signed up. There will be three big programs and a reading social hosted by Ellisa every Friday at 10:30.

There are some book shelves that are tilting, so Carrie had Tucker Library Interiors (Manchester) evaluate. Friends donated \$1,800 to cover a new bookshelf as well as add overhead struts to stabilize all of the existing shelves. The work will be done in July.

Trustees briefly discussed the upcoming budget and keeping the bottom line figure the same as last year's.

Carrie said she's looking into a tablet for the children's room as well as a new computer. The tablet would be just the catalogue if possible, she is looking into options.

Trustees unanimously approved a \$3,012 expenditure for Dowling for the replacement of a circulator pump, taking the money out of building maintenance.

Regarding holiday hours, this year the library will close on both July 3 and 4. This is what is being done at town hall. Employees will have the option of working, taking a vacation day or not getting paid. Carrie said she's fine with this as the library would normally be open 2-8 as it's a Monday and there would be very few patrons being the day before a holiday.

Rod, Mary and Carrie will be meeting with Finance Director Lisa Ambrosio in the near future regarding budgetary questions.

The landscaping plan will be postponed until the July meeting.

5. **New business** – Joan asked about the recycling procedure and putting a dog water bowl in front of the library.

Meeting adjourned 1:15 p.m.

The next meeting will be July 26 at 12 p.m.