

Newmarket Public Library

Trustees Meeting

March 21, 2018

1. Friends Report – Sandy
2. Approval of Minutes – 2/28/18
3. Treasurer’s Report – Rod
4. Director’s Report
5. New Business
6. Old Business
7. Next Meeting – April 28, 2018

Mary M cannot attend.

8. Adjournment

Newmarket Public Library Trustees

Meeting Minutes

*Draft – Not
Approved*

March 21, 2018 meeting

Present: Trustees Rod Crepeau, Joan DeYoreo, Mary Mahoney, Lisa Zhe, Library Director Carrie Gadbois, Friend liaison Sandy Bonin.

Not in attendance – Trustee Amy Nicholson

1. **Friend Report** – Friends decided the books will stay downstairs. Once they are scanned by Barbara Lerch (Friend), Carrie will put them on the website. People can look them up on the list, there will be a tab on the catalog page as well. Barbara will keep track of those sold and delete them from the page. The first check came in from the online bookseller for \$28.49. He sold 36 of 54 books. The group has received several donations recently, totaling \$100 in memberships and \$565 total (donations plus memberships). The museum passes are coming up for renewal.

Brief discussion by Trustees – consider looking at other museum options. One suggestion was Peabody Essex Museum (Salem, Mass.) Carrie also said she received info about a Canterbury Shaker Village pass as well. She will do some research and provide Friends with suggestions. Also discussed getting even more use of the library passes. Lisa offered to reach out to the PTA with school vacation week coming up, might be good way to spread the word.

2. **Minutes** –

Trustees unanimously approved the January minutes.

Trustees unanimously approved the February minutes.

3. Treasurer's report –

Trustees unanimously approved the Treasurer's report.

Trustees unanimously voted to approve a check written in the amount of \$225 for Seacoast Laser Tek for three cartridges.

4. **Director's Report** – The summer reading program will run July 5 through August 2, Thursdays at 10:30 a.m. Kickoff will be July 12 at 6:30 with Mike Bent for the theme, "Libraries Rock." The finale will be the Cactus Head puppets. There will be a partnership with Lamprey Healthcare to offer the "Bone Builders" program (weights for seniors). Lamprey offered to cover the \$500 startup fee. Addie Tarbell will lead the group on Tuesdays and Thursdays. Carrie also requested the trustees approve an expenditure for a new copier/printer/fax, as the ink cartridges for the current machine are quite expensive. The new copier would be a \$120/month lease and includes the toner for up to 25,000 b&w copies. Color copies would be 6.9 cents, but the library would more than make up for the difference in revenue for patron copies. We also received a \$500 donation which will help offset the cost.

Trustees unanimously approved up to \$500 to lease a Sharp MX3070 fax, scanner, laser color printer.

5. **New Business** – Joan mentioned that the first annual "Newmarket Cares" day will be May 11 from 11:30 a.m. to 5 p.m. Various organizations, such as the Lions, Senior Center and Lamprey, will be gathering together to volunteer to do community service. She suggested we take advantage by having them clean up the gardens outside the library prior to the spring plantings.

Meeting adjourned 1:30 p.m.

The next meeting will be April 25 at 12 p.m.