

Newmarket Public Library
Trustees Meeting
May 23, 2018

1. Friends Report – Sandy
2. Approval of Minutes – April, 2018
3. Treasurer’s Report – Rod
4. Director’s Report
5. Old Business
 Landscaping
6. New Business
7. Next Meeting – June meeting to be determined...
8. Adjournment

Newmarket Public Library Trustees

Meeting Minutes

May 23, 2018

In attendance: Rod Crepeau, Mary Mahoney, Joan DeYoreo, Carrie Gadbois, Sandy Bonin
Absent: Amy Nicholson, Lisa Zhe

Friends Report: The Friends of Newmarket Public Library are having a book sale and yard sale on Saturday June 2 from 8:00am- 1:00pm. Sandy Bonin is stepping down as chair of the Friends, and asked Carrie to send emails out to patrons with the Library newsletter to recruit new Friends. The Friends will also have applications for new members at their sale and at the circulation desk.

Last month's **minutes** (April 2018) were read, spelling corrected, and a motion was made to accept the minutes as amended. The minutes were approved.

Treasurer's Report: A check was written out to the NHLTA in the amount of \$195.00 for 3 registrations (Carrie Gadbois, Amy Nicholson, Joan DeYoreo) to attend the annual conference held this year in Manchester. The Trustee checking account is up due to several recent donations. The treasurer's report was accepted as written.

Director's Report: A new toilet was installed in the Lobby patron's bathroom on May 22. The invoice for the work done had not yet arrived at the time of the Trustee meeting. A new bookcase donated by the Friends group has been delivered and is now in the Children's Room.

The town facilities director, Greg Marles sent a sample spreadsheet for the trustees and Library director to work out a 10 year plan for building maintenance.

The CIP committee voted to fund the interior painting and pedestrian enhancement projects. The Trustees reviewed the monthly Budget, and reviewed the New Patron policy; a motion was made and passed to approve the new patron policy.

Old Business: Landscaping- Carrie and Mary Mahoney will go speak to Greg Marles to see when he will have time to draw up a plan, including cost estimates, for pedestrian enhancements based on a drawing by Elizabeth Dudley.

New Business: a survey was created to find a better date/time to have Trustee meetings to avoid scheduling conflicts. A decision will be made at our next meeting- June 27.

Rod Crepeau recommended that the Trustees recognize Sandy Bonin for her work in helping create the Friends group, her several years as chair, and that she is stepping down. Mary will get a card, Carrie will provide lemonade. No date was decided? The trustees voted to approve the writing of a check for \$50.00 to purchase a gift card at a local plant nursery for Sandy Bonin.

Meeting adjourned.