

Newmarket Library Trustees Meeting

Agenda

May 31, 2017

1. Approval of April minutes

2. Friend's Report - Sandy

3. Treasurer's Report – Rod

4. Director's Report – Carrie

Gift policy

5. Landscaping plan

6. Conference Reports

6. Board Re-organization

8. New Business

Next scheduled meeting: June 27, 2017

Newmarket Public Library Trustees Meeting Minutes

May 31, 2017

Present- Trustees Mary Mahoney, Joan DeYoreo, Rod Crepeau, Amy Nicholson, Liza Zhe and Director Carrie Gadbois. Joan arrived late.

1. Approved minutes of April meeting.
2. Heard summary of Friend's report from Mary.
3. Treasurer's report- Town Finance Director has requested a monthly treasurer's report. Numbers don't reflect \$1900 for roof or conference check. Rod spoke about RSA workshop and one question that came up. *Treasurer's report approved.*

Rod recommends renewing Piscataqua account for 1 year.

Rod scheduled meeting with Lisa to find out amount in unreserved fund.

According to Teri Knowles donations given at library go to library trustees.

4. Elizabeth Dudley, Landscape Architect

Went over preliminary landscape plans. Discussed back door, finding a design and then finding ways of cutting costs. Discussed moving vs keeping lilacs. Not sure if RFP or review with planning board is needed.

5. Director's Report

Summer reading program starts June 23

Hiking program about White Mountains with Dan Szczesny will be on June 28

Birds of Prey program will be held in June

Circulator pump failed, \$1000 fix, whole pump should be replaced. Two bids came in Thermodynamics for \$4,050 and Dowling for \$3,012. Trustees decided to defer decision until the June meeting.

A clock donated by the Martha and John Waalewyn, in memory of Isabel, was approved.

Carrie read a nice letter about the library from Marianne Limric regarding the great service she receives from the library.

6. The Board discussed reorganizing the positions and agreed to keep everyone in their current posts as is: Mary is Chair, Joan is Co Chair, Lisa is Secretary, Rod is Treasurer.