

Board of Newmarket Public Library Trustees May 8 Meeting Minutes

In attendance: Mary Mahoney (trustee), Rod Crepeau (trustee), Sandy Allen (chair, trustee), Joan DeYoreo (trustee), Carrie Gadbois (director), Sandy Bonin (Friends liaison). Absent Lisa Zhe (trustee)

April 8 minutes read, amended and approved as amended.

Report from Friends Group: The John Perrault concert was well attended by 21 people, evaluations were handed out afterwards. The next monthly book sale is May 11. The Spring big book sale will be on Saturday June 13 from 10:00am-4:00pm. The Friends June 4 meeting is their annual meeting when new officers are elected, setting of dues for the year. Sandy Bonin asked for permission to roll up rubber mats downstairs and go through boxes and items piled between the elevator and the short stairs. (Some of what is downstairs are items from the Children's Room from when the carpets were replaced) The Friends thank the Trustees and Director for giving space upstairs for the book sale. Slips will be in books to take to the circulation desk for payment. The Friends would like to purchase chairs for the Young Adult area that is being developed. End of Friends Report

Treasurer's Report: Rod said that \$970.90 was deposited (in what account? _____). Copies earned \$658.00, there was a \$100.00 donation, and \$212.90 was the amount brought in by patrons and other libraries for lost materials. A motion was made to accept both a \$100 donation and a \$25.00 donation. (when was the \$25.00 donation deposited, not part of above total). Both were seconded and approved by all.

A motion was made and seconded to write checks for the following: \$325.00 to cover fees for attending the May 18 NHLTA conference, \$7.99 to reimburse Nashua Library for a lost book, and \$18.99 to reimburse Amherst Town Library for a lost book. Motion approved by all. End of Treasurer's Report.

Director's Report: Carrie Gadbois reported that the work done to repair ice dam damage had been started- the receptacles and wiring completed, a switcher installed for roof cables, waiting for actual cables. Drywall has been completed, waiting on insulation to be blown in in the roof area over the drywall.

Carrie had a small business energy efficiency group generate a retro-fit report for Library lighting. A motion was made to spend \$10,347.47 to go ahead with the electrical lighting retrofit to be taken out of the unassigned fund. After seconding, a discussion followed and a decision was made to postpone action until Carrie could do further investigation into what needs to be done.

It was also decided that the Library needed to update its building maintenance schedule. It was brought to the Trustees' attention that the three air conditioning units (off the main room, the children's room and the reference room) are not in good condition and are in need of serious cleaning, which is not part of the current maintenance contract. The air conditioning unit for the children's room must have its motor replaced and Trustees agreed that funds could be taken from the building maintenance fund.

A motion was made, seconded and approved to write a check for \$3500.00 for repointing the granite foundation. There was a brief discussion about replacing the staff entrance/back door doorbell. It was brought up that perhaps the Friends could fund this, but the Trustees agreed this was not something that they should be taking care of, but something that the Trustees could do.

Meeting adjourned. Next Trustee meeting is scheduled for Wed. June 10 at 12:00pm