

**Newmarket Library Trustees Meeting
Agenda
November 10, 2015**

I. Ongoing Business

a.) Approval of Minutes from October 2015 Meeting

b) Friend's Report – Sandy

c) Treasurer's Report – Rod

d) Director's Report – Carrie

- Update on estimate for boiler/ventilation units
- General discussion on survey responses

II. New Business/Other

No items submitted

Next Scheduled Meeting **December 9, 2015**

Newmarket Public Library Trustees

Meeting Minutes

November 10, 2015 meeting

Present: Sandy Allen, Rod Crepeau, Joan DeYoreo, Mary Mahoney, Lisa Zhe, Library Director Carrie Gadbois; Friend liaison Sandy Bonin.

1. Minutes from October meeting accepted as amended.
2. Friends' report delivered by Sandy Bonin:
 - a. A book sale will be held Saturday (Nov. 13) from 10-4. Barbara Lerch will pick up the key.
 - b. Friends voted to approve the purchase of a \$100 bulletin board for the lobby.
 - c. Friends also approved spending \$100 on the 1,000 books before kindergarten program. This is a nationwide program to encourage children to read.

Friends will be raffling off a miniature decorated Christmas tree on Dec. 5, along with a mini-book sale from 12 – 2 p.m., the same day as Merry Main Street.

3. Treasurer's report – delivered by Rod Crepeau.

Trustees voted unanimously to approve an expenditure of \$360.38 for LaserTech, as well an expenditure of \$240.27 for fax card services.

4. Director's report – delivered by Carrie Gadbois
 - a. Carrie said she is waiting for additional estimates from Proulx and PJ Labrie for the furnace.

- b. She also received an estimate for the repointing. For a “Cadillac” job, it would be \$62,300 from Morrisette, and includes taking out every bit of existing mortar and replacing it. This would be good for 50 years. It would cost less if we do spots as necessary, about \$640/day for two people and materials. The interior can be done during the winter. Carrie said she’ll get two more estimates.
- c. The budget meeting will be November 23.
- d. Twenty people attended the World War II songs program.

Trustees voted unanimously to approve revisions to the material donation and meeting room usage policies.

Meeting adjourned. .

Next meeting – December 9, 2015.