

Newmarket Public Library

Trustees Meeting

November 25, 2019

1. Friends Report – Sandy
2. Approval of Minutes – Nov 4, 2019
3. Treasurer’s Report –Joan
4. Director’s Report

Cost estimate – plaster vs dry wall

Cost estimate – side door ?

5. Old Business
  - Trustees’ By-Laws
  - Directors’ Evaluation

6. New Business

7. Next Meeting: Dec 16 – 4 pm ?

8. Adjournment

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Newmarket Public Library Trustees

Meeting Minutes

*Approved*

November 25, 2019 Meeting

Present: Trustees Joan DeYoreo, Mary Mahoney, Amy Nicholson, Sarah Stinson, Lisa Zhe, Library Director Carrie Gadbois.

**1. Friends report** - Not available; Friend liaison Sandy Bonin unable to attend.

**2. Minutes** - *Trustee DeYoreo made a motion to approve the November 4 minutes as amended, seconded by Trustee Nicholson, unanimously approved.*

**3. Treasurer's Report -**

*Trustee Nicholson made a motion to approve an expenditure of \$312.77 to Seacoast Business Machines for printer overages, seconded by Trustee Stinson, unanimously approved.*

Trustee DeYoreo said she will reevaluate the rates of CDs in January when it's time for it to roll over.

**4. Director's Report** - Carrie said the town is in the process of upgrading all the heating systems so that they may be operated remotely. They replaced all the thermostats so heat can be turned on or off from home. The list of 2020 town holidays for employees will be available next month. She spoke with Amanda at the Lane Library (Hampton) and they are setting up a bedbugs policy. Regarding the door, architect Lucy Gordon will start working on plans in January. Offered to match cost 50/50 with Steve, awaiting his responses. The exterior painting is all touched-up - the window cleaner did this for an additional \$150.00. We received a second estimate for the interior painting and plaster repair of \$28,037.64 from Certa-Pro Painters. The other company gave a bid of \$60k just for the plaster repair. Are getting a third bid from Silver Lining.

5. *New business* - Trustee DeYoreo said Blooming Newmarket (garden club) would like to purchase a museum pass to Strawberry Banke in Portsmouth for its annual gift to the library. The two passes would each admit two kids and two adults. Trustees will continue to work on a mission statement. Trustee Stinson was tasked with researching other library mission statements for us to use as a template.

*Meeting adjourned at 5 p.m.*

*Our next meeting will be Tuesday, December 17th at noon to be followed by a holiday lunch for trustees & Carrie at Mary's house.*