

Newmarket Public Library

Trustees' Meeting

Nov. 26, 2018

1. Friends Report – Sandy
2. Approval of Minutes – October
3. Treasurer's Report – Rod
4. Director's Report
5. Old Business
 - Landscaping
6. New Business
7. Next Meeting ?
8. Adjournment

Newmarket Public Library Trustees

Meeting Minutes

Approved

November 26, 2018 meeting

Present: Trustees Rod Crepeau, Joan DeYoreo, Mary Mahoney, Amy Nicholson, Lisa Zhe, Library Director Carrie Gadbois, Friend liaison Sandy Bonin.

1. Friends Report - The Friends have a balance of over \$3k in its account. They will hold a book sale from 10-12 on December 1st in conjunction with Merry Main Street. They will supply gift wrap for anyone who buys a book. They may do a wreath fundraiser next year. Andrew is still taking the books that Barbara is scanning, a very easy way for us to make some money. Doug agreed to fix the posters for the book sale with the wrong times on them. We have three old Christmas ornaments. We investigated and found they would be \$25 each to buy them. We might see if people are interested before we purchase them. Carrie is looking into a trivia night fundraiser for us. John Walsh took 18 boxes of books. Brick sales are over for the season. We had a suggestion from trustee Lisa Zhe to do a soup fest, one of the Friends suggested a pie fest.

2. Minutes - Trustee DeYoreo made a motion to approve the October minutes as amended, seconded by Trustee Nicholson, unanimously approved.

3. Treasurer's Report - Trustee DeYoreo made a motion to approve the treasurer's report, seconded by Trustee Nicholson, unanimously approved.

Trustee DeYoreo made a motion to approve two expenditures, both approved unanimously by trustees:

- a. *Approval of a \$664 expenditure to Elizabeth Dudley for the pedestrian improvement plans study.*
- b. *Approval of \$184.16 for SAM printer ink cartridges.*

4. Director's Report - Carrie said we received a \$1,000 donation from the Iva and Herb Grant Charitable Trust. We received it last year as well, after Carrie spoke with them through a connection at Newfields Public Library.

Trustees Nicholson made a motion to accept the donation from the Grant Charitable Trust in the amount of \$1,000, seconded by trustee DeYoreo, unanimously approved.

Carrie also spoke with architect Lucy Gordon about the two options for the side door. She offered to do the conceptual plans for free, then later will charge for the detailed plans once we decide which option we prefer. She will come by in December to measure.

Staff are still doing a lot of weeding of books. Carrie would like to put the display case into the tower room, put the yearbooks in it, and request a new case from the Friends for books. She will also get an estimate to redo the circ counter as the top of it is starting to peel off. Trustees will work with Carrie to create a mission statement. There is an updated monthly newsletter with a calendar, it will be included in the town newsletter. Librarian Shawn Finnegan is fully retired now.

Meeting adjourned at 4:53 p.m.

The next meeting will be December 17th at noon, followed by a Christmas lunch at Mary's.