

**Newmarket Library Trustees Meeting
Agenda
October 14, 2015**

I. Ongoing Business

a.) Approval of Minutes from September 2015 Meeting

b) Friend's Report – Sandy

c) Treasurer's Report – Rod

d) Director's Report – Carrie

- update on estimates for building repair items: boiler/ventilation units, lighting retrofits and granite foundation repointing
- quarterly statistics
- talking points for budget presentation to Town Council 10/24

II. New Business/Other

- Survey Results – Lisa

Next Scheduled Meeting **November ?**, 2015

Newmarket Public Library Trustees

Meeting Minutes

October 14, 2015 meeting

Present: Sandy Allen, Rod Crepeau, Joan DeYoreo, Mary Mahoney, Lisa Zhe, Library Director Carrie Gadbois; Friend liaison Sandy Bonin.

1. Minutes from September meeting accepted as amended.
2. Friends' report delivered by Sandy Bonin:
 - a. The group has a new board member, so are now up to eight, seven of whom are pretty active.
 - b. They talked about a proposed flea market in June.
 - c. They received a large donation of comic books which appear to be from a collector. Joan suggested they check in with Brad Gile of Stairway to Heaven Comics in Exeter.
 - d. Laurie & Rob are continuing to work with Carrie to clean out the basement.
 - e. Regarding Rebecca Rule's presentation, 30 people attended. She asked if people had attended her other event in town and they said no.
 - f. There was some discussion of the bulletin board in the entryway, as the Friends announcements are not visible. Carrie said she and staff remove things when necessary, but it's a constant battle. She suggested perhaps the Friends have their own poster to be hung separate from the bulletin board.
3. Treasurer's report – delivered by Rod Crepeau.

Trustees voted unanimously to accept the treasurer's report.

4. Director's report – delivered by Carrie Gadbois
 - a. Carrie said there was a call to town hall about the granite repointing being done. Steve Fornier took the call and relayed it to DPW, who send over someone to put cement in. She spoke with Gary Morrisette about repointing and removing the cement. He cannot do this until spring, but at least the holes are plugged for the winter.
 - b. Re: lighting retrofit project. It would cost \$875 to repair the ballast. He will do a test of a light to see if we like it within the next couple of weeks before going forward. She is awaiting another estimate as well.
 - c. Re: boiler/HVAC. She's awaiting estimates from PJ Labrie and will also reach out to Proulx and Thermodynamics for estimates.
 - d. She is compiling statistics for the New Hampshire Public Libraries report which she shared with the board.

5. New business
 - a. Lisa Zhe distributed results of the survey. There were 298 responses, a significant increase over the first survey response rate of 39 in 2011. Trustees agreed to review the results and discuss at the next meeting.

Meeting adjourned. .

Next meeting – November 10, 2015. Meeting on Tuesday rather than Wednesday due to Veterans Day holiday.