

Newmarket Public Library

Trustees Meeting

October 26, 2017

1. Friends Report – Sandy
2. Approval of Minutes – September 27, 2017
3. Treasurer’s Report – Rod
4. Director’s Report
  - Review 2019 Budget
  - Town Council October 28 at 1 pm.
  - Quarterly stats
5. New Business
6. Next Meeting – November 30, 2017 (?)
7. Adjournment

Newmarket Public Library Trustees  
Meeting Minutes

*Approved*

October 26, 2017 meeting

Present: Trustees Rod Crepeau, Joan DeYoreo, Mary Mahoney, Lisa Zhe, Library Director Carrie Gadbois.

Not in attendance – Trustee Amy Nicholson, Friend liaison Sandy Bonin.

1. **Friend Report** – Friends did not meet in Oct. The next book sale is Nov. 13<sup>th</sup>. Alexa printed up more Friends brochures. The new book bags will be displayed at the front desk and staff is willing to sell them.

2. **Minutes** –

*Trustees unanimously approved the September minutes.*

3. **Treasurer's report** –

*Trustees unanimously approved the Treasurer's report.*

*Trustees unanimously voted to approve a check written in the amount of \$150 for Seacoast Laser Tek for toner.*

*Trustees unanimously voted to approve a check written in the amount of \$135 for Seacoast Laser Tek for ink in assorted colors.*

4. **Director's Report** - Carrie heard back from Lisa Ambrosio that the numbers presented for the budget were approved on her end and are ready to go before Town Council on Saturday (October 28<sup>th</sup>). Carrie also said she will schedule a meeting with facilities manager Greg Marles. The braces for the bookcases have been installed and there will be reshelving done as there is a lot more room in the fiction area. Carrie heard back from Lisa as to a final figure on what NPL owes to the town.

*Trustees unanimously approved an expenditure of \$21,401.71 due to the town to cover maintenance expenses (from the heating and cooling system repairs) that were incurred in the past year.*

5. **New business** – Joan informed trustees that Blooming Newmarket would like to make a donation to the library for both adults and children. Carrie suggested paying for the subscription to “Garden Gate” for adults and said she would find a gardening-focused book for children.

*Meeting adjourned 12:47 p.m.*

The next meeting will be November 15th at 12 p.m.