

Minutes for October 8, 2013 Board of Library Trustees Meeting,

Newmarket Public Library

In attendance: Mary Mahoney, Rod Crepeau, Joan DeYoreo, Carrie Gadbois, Lisa Arbogast.

There were no minutes available except by e-mail from Sept. 10 meeting to review.

Lisa Arbogast from the Friends of Newmarket Public Library gave a report on the Friends. The Friends currently have \$1685.95 in their treasury, from book sales, Old Home Day and from new and supporting members. Sandy Bonin and Barbara Lerch are working on finishing paperwork for The Friends to have Federal non-profit status. They have decided to change their bank to Northeast Credit Union. At the Oct. 3 meeting Trustee Joan DeYoreo requested that the Friends provide funds to purchase a new home theater system (dvd player and speakers system) for the weekly movie program. The current dvd player was working erratically, and sound was not sufficiently strong to be heard on some movies.

The Friends have arranged to have a writer's forum open to the public on Saturday Oct. 19 from 1:00-2:00pm. Three members of a local writing group will talk and answer questions about the writing process and getting self-published. Light refreshments will be available.

The October book sale is scheduled for Oct. 21 from 6:00-8:00pm with special sales- paperback books will be sold 10 for \$1.00, hardcovers will be 7 for \$5.00, and cassettes will be 49 cents. Friends will continue to take book donations but are hoping this sale will help move many books out. They're also thinking of expanding book sales to every Monday night 6:00-8:00pm.

End of Friends Report.

Board of Library Trustees Treasury Report: Rod Crepeau said that because the Trustees went \$25.57 over the amount approved for spending on Sharon Kidney's retirement party, we should make a motion to amend the previously approved number to include the increase of \$25.57. This was done, and the new motion was approved.

Discussion of getting a new bank for Library accounts (to replace Bank of America since they have closed in Newmarket) was deferred until the Nov. 12 meeting. This will be for a checking account and money market funds. End of financial report notes.

Mary Mahoney requested updates on items that were not on the agenda, including status of Lisa Arbogast as Children's Librarian. Carrie Gadbois said that Lisa A. will be running an afternoon reading program for elementary school-aged children, and that Nicole Benson would still be volunteering for the Pre-School Story Hour on Tuesday mornings.

Carrie G. gave a report on Seacoast Reads, the tutoring program with UNH students. Six children are signed up, with tutoring on Tuesday, Thursday and Friday afternoons, one-on one basis. So far, the program is working well.

There will be a NH Humanities Council program at the Library on Saturday, Nov. 9 at 2:00pm, Lizzie Borden Took an Axe, or Did She? The Library received a grant to run the program.

There is a NELA (New England/North East Library Association) Conference in Portland Maine on Oct. 20-22. Carrie G. is taking \$115.00 from the professional development budget line to attend.

NHLA is having a conference on Nov. 8 in Concord NH.

Carrie G. brought a list of goals for the next 6 month period. After Trustees read the list, the suggestion was made to streamline goals and prioritize those that are most pressing- job descriptions, evaluations, personnel manual.

Window replacement project: Carrie G. said that Portland Glass was chosen to do the work, with approval to release funds by the Town Council starting in October.

Carrie G. was asked to create quarterly reports on Library Statistics.

Mary M. had contacted several libraries to find out about their personnel policies. She suggested that we use Newmarket Town policies as a template and see what we would like to use, and what needs to be replaced. Any changes should be run by an attorney to make certain that they are abiding by state law.

Carrie G. said that she will check with Matt Angel(?) or Steve Fournier about getting a (preferably digital) of Town personnel policies.

Carrie G. will set up a meeting with Janice Rosa of the Veterans Memorial Committee and Gardener Dana Glennon to meet with her about the status of the Veteran's Memorial.

Meeting adjourned.

October 8 meeting minutes taken by Joan DeYoreo