

**Newmarket Library Trustees  
Agenda  
Oct. 8, 2014  
12:30**

**I.** Approval of Minutes from September 2014 Meeting

**II.** Ongoing Business

a.) Friends' Report – Sandy Bonin

b) Treasurer's Report – Rod

c) Director's Report – Carrie

- Budget Worksheet for Trustees
- Upcoming Budget Meeting Dates
- Feedback from CIP Meeting
- Quotes for changing the locks
- Any other timely issues

**III.** New Business

None submitted

Next meeting scheduled November 12, 2014 at 12:30

Newmarket Public Library Trustees  
Meeting Minutes  
October 8, 2014

**Present:** Sandy Allen, Joan DeYoreo, Rod Crepeau, Mary Mahoney, Trustees; Carrie Gadbois, Library Director; Sandy Bonin, Friends Liaison

**Minutes** From 9/10/14 meeting approved.

**Friends Report** Sandy Bonin: The Friends approved purchasing a new projector for the library, funding for an archeology program and art work in the Children's Room.

Two more bricks are ready to be engraved.

IRS paperwork is waiting for one more document. Need bank statement from Bank of America.

Friends will put a sign on desk requesting book donations.

**Treasurer's Report:** Rod Crepeau distributed the monthly reports and stated that the only change was the interest in the accounts. The Trustees voted unanimously to approve the report.

**Director's Report:** Carrie Gadbois distributed a budget worksheet for the Trustees. The upcoming Budget Committee Meetings are Nov 17, 24, and Dec 15.

Steve Fournier, Town Administrator has requested a budget narrative to accompany department budgets.

Town Council Budget hearing is scheduled for 10/25/14.

Carrie is recommending changing the exterior library locks. She is recommending getting 10 new keys which would only be given to staff and trustees who are responsible for opening and closing the library, the fire department, DPW. The keys will not be able to be duplicated. The Trustees approved \$375 for the purchase and installation of the new locks.

**New Business:** None submitted

**Next Meeting** 11/12/14