

NEWMARKET PUBLIC LIBRARY

TRUSTEES MEETING

SEPTEMBER 14, 2020 @ 4:00 PM

AGENDA

1. Friends Report
2. Approval of August minutes
3. Treasurer's Report
4. Director's Report –  
FY 2022 Budget discussion  
Next phase of reopening Plans
5. New Business
6. Old Business
7. Next Meeting – September 28  
@ 4:00PM
8. Adjournment

Newmarket Public Library Trustees  
Meeting Minutes

*Approved*

September 14, 2020 meeting

**Present:** Trustees Joan DeYoreo, Mary Mahoney, Amy Nicholson, Sarah Stinson, Lisa Zhe, Library Director Carrie Gadbois.

**Not Present:** Friend Liaison Sandy Bonin.

No minutes or treasurer's report as this was a special meeting to go over budget.

- 1. Review of Budget** - Carrie said she will meet with Bill Tappan (finance director) tomorrow to reviewing 2022 operating budget which takes effect July 2021. Bottom line is almost the same as the 2021 budget (\$325,260.09) with 2022 proposed \$325,755.00.

*Trustee Mahoney made a motion to approve the proposed 2022 budget of up to \$330,755 or less, seconded by Trustee DeYoreo, unanimously approved.*

- 2. Server** needs to be replaced at this time, per Carrie. Will include a five year warranty.

*Trustee Mahoney made a motion to approve an expenditure of \$8,948 for the server to be taken from trustees PDIP fund, seconded by Trustee Zhe, unanimously approved.*

- 3. CIP** - Carrie reached out to town planner Diane Hardy to see if we could request a small amount out of CIP for **roof repairs and painting** but was told it would have to be at least \$50k. Carrie will reach out to get a revised paint estimate to include the tower room, circulation desk room, little meeting room, staff office and adult stacks. Money could come out of trustee accounts.

*Trustee Zhe made a motion to approve up to \$21,000 for painting, seconded by Trustee Mahoney, unanimously approved.*

- 4. Roof project** - flashing needs to be replaced. Carrie will get an updated estimate for this.

*Meeting adjourned at 4:46 p.m.*

*Next meeting will be Monday, September 28th at 4 p.m.*