

Newmarket Public Library Trustees

Meeting Minutes

September 28, 2016 meeting

Present: Trustees Rod Crepeau, Joan DeYoreo, Mary Mahoney, Lisa Zhe, Library Director Carrie Gadbois and Friend liaison Sandy Bonin. Not present – trustee Amy Nicholson.

Minutes from August meeting accepted.

Friends report – delivered by Sandy Bonin

- a. The Friends hosted a book sale and made more money and a better turnout than usual. Friends credit this to advertising in the town newsletter.
- b. The price of bricks will increase to \$50 each, leaving a \$10 profit for the Friends. Friends wanted to put an engraved brick on display as a type of advertising. After a brief discussion, they agreed to put it on the new books shelf.
- c. Friends also wanted to purchase several games for the children's room and would like to host a game night. They will look more into this. Carrie said she's already successfully hosted a few game events.

Treasurer's report – delivered by Rod Crepeau

- a. Trustees voted unanimously to accept the treasurer's report.
- b. Trustees voted unanimously to approve an expenditure of \$153 from Seacoast Laser Technology (HP laserjet printer repair).
- c. Trustees voted unanimously to approve an expenditure of \$150 from Seacoast Laser Technology (four ink cartridges).

Director's report – delivered by Carrie Gadbois

- a. The portico is tilted, Carrie thought it was moving so she had Underwood Engineering (the town engineer) take a look. They spent three hours and determined that the columns are plumb. There are no signs of it moving further.
- b. She also had him look at the roof, he took several pics and determined the three sections on the west side need to be replaced. All the snow comes down into

the lower pitch, there's only a four foot area for the snow to drain off the roof. Carrie got two estimates for the work, \$59k from Twin Metals of Billerica with a five year warranty and \$63k from Silver Brothers of Newmarket with a 10 year warranty. Carrie said she'll approach the CIP committee in October.

c. Carrie presented the preliminary budget with a 1.8 percent increase. She increased books, doubled the program budget and lowered supplies, in addition to a 2 percent raise for staff. Carrie explained the salary raises in the budget this year -- Sandy and Alexa at \$14/hour is a very low rate compared to area libraries. With Isabel reduced to six hours and Maureen's departure, there is the extra money in the budget to cover the increase. She plans to give everyone a \$1/hour raise and bring Sandy and Alexa up to match the others. Staff haven't had raises in three years.

d. Trustees voted unanimously to accept the 2018 budget.

Meeting adjourned at 1:05 p.m.

Next meeting – October 26 , 2016.