



Newmarket Public Library
Trustees' Meeting
January 24, 2022 @ 6:00 PM

1. Friends of Newmarket Public Library Report
2. Approval of minutes from December 20, 2021 and January 10, 2022
3. Treasurer's Report
4. Director's Report & Financial Report
5. New Business
 - March Term Limits
 - Ideas for Revisions to Meeting Format
 - Next Steps Based on Recommendations from Consultant Terry Knowles
 - 2023 Holiday Schedule
 - Fundraising Ideas
 - Salary Increases for FY2022
 - Gift Acceptances
 - Philip Ginsburg \$ 50.00
 - Phyllis and Ralph Danko \$100.00
 - NH Humanities \$200.00
6. Other Business
7. Next meeting February 28, 2022

Newmarket Public Library Trustees

Meeting Minutes

January 24, 2022 meeting

Present: Trustees Joan DeYoreo, Mary Mahoney (via ZOOM), Amy Nicholson, Sarah Stinson, Lisa Zhe, Library Director Kerry Cronin.

1. Minutes

Trustee DeYoreo made a motion to approve the December 20, 2021 minutes as amended, seconded by Trustee Stinson, unanimously approved.

2. Treasurer's report

Trustee Stinson made a motion to accept the treasurer's report, seconded by Trustee Mahoney, unanimously approved.

3. Director's Report (see attached as submitted at meeting). Included an update on grants, masks, and remote programming options courtesy of the Friends, Human Resources, budgeting, technology, Newmarket Business Partnership and programming (recap and future).

Trustee DeYoreo made a motion to accept the following gifts:

- *\$50 from Philip Ginsburg*
- *\$100 from Phyllis Danko to be used for ZOOM programming*
- *\$200 from NH Humanities Council (to be used to cover an upcoming program on native history)*

seconded by Trustee Mahoney, unanimously approved.

Trustee Stinson made a motion to use the \$50 gift from Philip Ginsburg towards the Newmarket Business Association membership, seconded by Trustee DeYoreo, unanimously approved.

Trustee DeYoreo made a motion to use the \$100 gift from Phyllis Danko for author Lara Bricker as a stipend for her ZOOM author presentation last month, seconded by Trustee Stinson, unanimously approved.

Trustee DeYoreo made a motion to use the \$200 from the NH Humanities Council to pay for Digging into Native History in NH, seconded by Trustee Stinson, unanimously approved.

4. New Business:

- a. **Term limits** - Trustee Stinson, whose term ends in March 2022, will not be renewing her place on the board due to personal reasons.
- b. **Meeting format** - After a brief discussion regarding ways to make meetings more efficient, agreed that
 - i. The Director's and Treasurer's reports will be reviewed prior to meeting and use a consensus vote, unless there are questions.
 - ii. Decide ahead of time the order of importance of agenda items and come prepared with questions.
- c. **Next steps regarding Terry Knowles' recommendations** - read her summary and will discuss it at our next meeting.
- d. **Long range planning and space assessment** - need an action plan for these.

Trustee Zhe made a motion to accept the staff holidays for 2022 as amended, seconded by Trustee DeYoreo, unanimously approved.

Trustee DeYoreo made a motion to approve a 4% retroactive pay raise for long term staff for fiscal year 2021, seconded by Trustee Mahoney, unanimously approved.

Meeting adjourned at 8:15 p.m. Our next meeting will be Monday, February 28th at 6 p.m.

Approved by the Trustees of the Newmarket Public Library, February 28, 2022.