***MINUTES***

NEWMARKET PUBLIC LIBRARY

NEWMARKET, NH

BOARD OF TRUSTEES

DATE: October 24, 2022 TIME: 6:00 PM TYPE OF MEETING: Public
PRESENT: Mary Mahoney, Kerry Cronin, Joan DeYoreo, Eric Harter
ABSENT: Amy Nicholson, Lisa Zhe
PUBLIC PRESENT: Cyndi Townes (Friends)

1. Meeting called to Order at 6:00 PM by Mary Mahoney
2. Reports
3. Reviewed Friends Report
	1. New member
	2. Treasures report
	3. Book sale made $475, next sale – Dec. 3rd
	4. Doug made $53 from Book Cart
	5. Found book donation box in Exeter
	6. Excess books in the Basement, already 20 boxes have been removed by John Walsh
	7. New business: approved $ for Teen Oreo taste test, working to be more organized with collecting dues
	8. Silent Auction of Afghan blanket, has note of explanation – will be open thru Dec 3 book sale
	9. Reviewed Mission statement
	10. Spoke with owner of Fire & Spice, NPL is one of the Charities that may have fundraiser done. Also in the running for Thrift Shop in Kittery and looking into others
	11. Received $100 from Fidelity Charitable donation “Turn to the Wonderful Fund” – Rabbi in CT, confirmed that it is legit. Approved. Offered to come speak at the Library.
	12. The survey was taken to see what passes patrons would be interested in. Isabelle Stuart Gardner and Museum of Fine Arts got most votes. Leave it up to Library to decide which.
4. Financial reports
	1. Nothing outstanding in Treasury Report
	2. NH PDIP account is really doing well

>> Mary made motion to accept Treasurers report, Joan seconded, all were in favor

1. Library Director
2. Budget presentation
	1. Kerry will send info. on other Dept. budgets to board members, provide Mary with spreadsheet of all salaries, distribute 2022 Year in Review one-pager at 10/29 Town Meeting
	2. Mary set up meeting with Steve Fournier to discuss on 10/26, wants to develop a process to make sure Trustees are included in budget planning for upcoming years
	3. Mary will present her case to the Town Council on Saturday morning, 10/29, other board members will stand with her
	4. Cost per taxpayer: budgeted appropriation divided by Town valuation, multiplied by 1000. Ex: for a home valued at $150K, taxpayer will pay $72 towards Library, up from $56 previous budget year.
3. Community Update
	1. Our Public Libraries 10/27 7PM in Millspace, register at newmarketlibrary.org
	2. How to have difficult conversations – 10/25 6:30-8PM Virtual
	3. Last Building Community thru the Arts event over Zoom on 11/7 7PM
	4. Launching a small free library for children at Lamprey Healthcare, model is ‘take a book, leave a book’. A story walk was also installed at the same time at Lamprey.
	5. Mary asked the Municipal Org. for info. on role of trustee, role of Town Manager in Budget process
4. New Business
	1. Gift acceptance policy – acceptance of painting donated to the Library

>> Joan made motion to accept gift of painting of Portsmouth Harbor and name plate in accordance with gift acceptance policy, Eric seconded, all were in favor

1. Next meeting date – November 28, 6PM EST
	1. Debra Smith from Arts & Tourism Commission to attend/present
2. Adjournment at 7:15 PM

>> Joan made motion to adjourn, Eric seconded, All were in favor

9. Submitted or recorded by Eric Harter in Lisa Zhe’ absence

Summary list: Motions

* Treasurer’s Report: Mary made motion to accept report, Joan seconded, all were in favor
* Acceptance of painting gift: Joan made motion to accept gift, Eric seconded, all were in favor
* Adjournment: Joan made motion to adjourn, Eric seconded, All were in favor

Action Items and Directives: [list all items to be completed, individuals responsible and expected completion date

* Kerry will send info. on other Dept. budgets to board members, provide Mary with spreadsheet of all salaries, distribute 2022 Year in Review one-pager at 10/29 Town Meeting