

**Approved 11/24/25**

## **MINUTES**

NEWMARKET PUBLIC LIBRARY

NEWMARKET, NH

BOARD OF TRUSTEES

DATE: 10/27/25 TIME: 6:00 PM TYPE OF MEETING: public

PRESENT: Nicole Benson, Jenn Wieselquist, Lisa Zhe, Joan DeYoreo, Laura Nolan, Andy Richmond

PUBLIC PRESENT: Laura Turner (FNPL)

Meeting called to order at 6:03pm by Lisa Zhe

1. Welcome
  - a. Welcome to Laura Nolan new Trustee member
  - b. Mary Mahoney retired from the board and Laura is the new member to fill her spot.
2. Friends report: Laura Turner
  - a. See friends report attached
  - b. Meet every 3rd Thursday of the month 5:30pm.
  - c. Mary was the trustee member to attend. Looking for a person to fill that roll from the trustees.
3. Review Minutes
  - a. 9/22/25: Jenn motioned to approve, Lisa Second, All approve
4. Treasurer's Report: (Joan)
  - a. Jenn motion to accept, Laura seconded, All Approve
5. Library Director's Report (Andy)
  - a. Budget report
  - b. Monthly staff meeting: Wednesday Mornings.
  - c. Halloween mini golf was a huge success.
  - d. Policies to vote for approval
    - i. Notary Policy: Laura motion to approve as edited, Nicole second, all approve
    - ii. Medical, legal policy: Laura Motion to approve, Lisa second, all approve.
  - e. Policies to consider for update:

- i. Collection Development Policy
  - ii. Artificial Intelligence created content policy
  - iii. Request for reconsideration of library materials
- 6. Old Business
  - a. Jenn mentioned the budget workshop (October 18th) she attended with Lisa Zhe and Andy. It went smoothly and quickly.
- 7. New Business
  - a. Newmarket 300 (Michael Provost) would like to decorate the library for the celebration of Newmarket's. No cost to the library. Memorial day to labor day.
    - i. Mock up? Lisa will request a mock up
    - ii. Other buildings being adorned?
    - iii. Patriotic and the 300 theme logo/ brand/ colors?
  - b. Lisa motions to appoint Jenn Wieslequist to Vice Chair, Nicole Second; All approve.
- 8. Executive session: (N/A)
- 9. Adjournment
  - a. Joan motion to adjourn, Lisa second; approve. (7:22pm)

Next meeting November 24, 2025 at 6:00 p.m.

Respectfully Submitted by Nicole Benson, Secretary

See Friends of Newmarket Library report Below.

FRIENDS OF THE NEWMARKET PUBLIC LIBRARY  
REPORT FOR  
NEWMARKET LIBRARY TRUSTEES MEETING  
October 2025

The Friends of the Newmarket Public Library held a board meeting on October 16, 2025. The starting balance in August was \$5386.15 and the ending balance was \$5704.48. The library requested contributions from the Friends' collection of kids books to support a book shipment to Ghana. The Friends agreed. The Seacoast Science Center (\$150) and Portland Museum of Art (\$250) were renewed. The Friends covered part of Hoopla in the past and discussed that we would be open to covering some of it again if needed.

We also discussed the three remaining bricks that need to be added to the walkway to complete the installation of the bricks from the fundraiser that is now also complete.

We're planning on a bag sale for December and are already in talks with the local print shop to print the bags at cost. A local artist will be creating the art on the bags. The committees met before the Board meeting to discuss goals and plans for this next year. The committees are Fundraising, Membership/Marketing, and Book Sales.

Chair of Friends of the Newmarket Public Library attended the Gathering of Friends in Hooksett. Across the region, it seems like many Friends groups have questions about the same kinds of things. One of the representatives mentioned wholesaling donated books to an online site and this is being pursued by FNPL.

Respectively submitted,  
Laura Turner  
Chair, FNPL