## The Newmarket Public Library Computer Usage Policy

The Newmarket Public Library seeks to provide equal access to information for persons of all ages. There are many sites on the Internet the individual computer users may regard as controversial and/or inappropriate. The library does not attempt to protect users of its computers from information they may find offensive or objectionable.

The Newmarket Public Library does not filter internet access in any way

## **Internet Access Policy**

The library will not tolerate use of its computers and network in a way that violates local, state, or federal law.

Whether using a library computer or a personal laptop, all patrons are expected to refrain from displaying graphics which are inappropriate for public viewing.

- Internet access is available whenever the library is open until 10 minutes prior to closing
- Users must sign up at the circulation desk to use a computer
- Time is limited to 30 minutes, if another patron is waiting
- Printing is available at \$.10/page for monochrome printing
- Users must cooperate with the librarians as requested to ensure equitable computer use and a safe computing environment
- Users may plug in any appropriate device on our computers, but may not remove anything from the back of computers
- Only one person at a workstation at a time.

## **Children's Room Internet Access Policy**

The Children's Room will provide Internet access to children through 5<sup>th</sup> grade. The Internet is an ever changing source of information and not all sites are accurate or current. Many sites are inappropriate for children, and therefore parents are encouraged to come to the library and use the Internet with their children. Ultimate responsibility for how children use the internet is a matter for parents and their children to decide.

The Newmarket Public Library does not filter internet access in any way

## **Additional Conditions**

The Newmarket Public Library staff are authorized to limit or terminate any user's session, or to prohibit a user from subsequent sessions if the user has failed to comply with our Computer Use Policy. Users whose access has been terminated or prohibited may appeal the action to the Board of Library Trustees.

The Library will continue to evaluate our Internet Policies and Procedures and make modifications as needed to ensure equitable and safe access for all.