

MINUTES (Draft)

NEWMARKET PUBLIC LIBRARY

NEWMARKET, NH

BOARD OF TRUSTEES

DATE: 11/24/25 TIME: 6:00 PM TYPE OF MEETING: public

PRESENT: Nicole Benson, Jenn Wieselquist, Lisa Zhe, Joan DeYoreo, Laura Nolan, Andy Richmond

PUBLIC PRESENT: Laura Turner (FNPL)

Meeting called to order at 5:58pm by Lisa Zhe

1. Welcome
2. Friends report: Laura Turner
 - a. See friends report attached
 - b. Friends sale December 6th. Tote bag for sale with print donation by John Herman.
3. Guest - Michael Provost 300th Anniversary -
 - a. Unable to attend due to conflict.
 - b. Half fans are 6 feet long and drape down from the windows.
 - c. Colorfast nylon blend.
 - d. DPW will install and take down. Installed in Spring until late Fall, Possibly Veterans day.
 - e. Banner 8'x2' Betsy Ross flag style vertical banner.
 - i. Discussion - Preference would be to have the banner as a field of stars rather than a Betsy Ross style.
 - ii. Lisa will follow up on this and invite Mr. Provost to our next meeting.
4. Review of October Minutes
 - a. Jenn: under Old business add that Lisa Zhe also attended the Budget workshop with her and Andy.
 - b. Jenn motions to approve, Joan Second all approve.
5. Treasurer's Report: (Joan)
 - a. \$2000 HA and IB grant Charitable foundation
 - b. Laura motions to accept donation and Jenn second all approve.
6. Library Director's Report (Andy)
 - a. Appropriations expenditure tracking report

- b. Directorer Report
 - c. Roof Maintenance and Facility repair report.
 - i. About \$6,000
 - 1. Brick and chimney repair should be done before the roof. Guestimate of \$2,000.
 - 2. Repoint brickwork. Lisa and Andy will look into Masons.
 - ii. Order of operations: Andy will reach out to Tecta America for repairs and also check Manson for repointing and see how that timing needs to be done when.
 - iii. \$1,250 = cost of Tecta America Report.
 - 1. Andy to contact Bill Tappen for how to proceed on CIP money to pay for report.
 - d. Policy updates:
 - i. Collection Development Policy
 - 1. Andy edited for consistency.
 - ii. Artificial Intelligence created content policy
 - 1. In process
 - iii. Request for reconsideration of library materials
 - 1. Edited and revised as a group
 - iv. Upcoming: Unattended child policy
7. Old Business
8. New Business
9. Executive session: (N/A)
10. Adjournment
- a. Nicole motions to adjourn, Joan Seconds all approve. 8:02 pm

Next meeting December 22, 2025 at 6:00 p.m.

Respectfully Submitted: Nicole Benson, Secretary

Below see FNPL Report.

**FRIENDS OF THE NEWMARKET PUBLIC LIBRARY
REPORT FOR
NEWMARKET LIBRARY TRUSTEES MEETING
November 2025**

The Friends of the Newmarket Public Library held a board meeting on November 20, 2025.

The starting balance in August was \$5704.73 and the ending balance was \$5247.78. The previous month's accounting was off by a quarter and adjusted for November.

The library reported that the books donated for Ghana had been shipped. No new passes were requested, but we're looking to expand in 2026.

Our next book sale is scheduled for December 6th. We will be offering a new tote bag (designed by Newmarket local artist John Herman) for \$25 that can be filled with as many books as physically possible for free. A book sale protocol is being drafted by the book sale committee to ensure that things run smoothly.

Some of the Friends are pursuing Thriftbooks for a mechanism to remove books from the Friends' collection that are not sellable.

A former Friend reached out about a donation of a signed Patricia Cornwell book for a potential raffle. We will be launching that in January.

A 4' x 6' bookcase will be purchased for the standing book sale shelf at the front of the library to help with book sales.

Additional funding opportunities were discussed as they were part of applications for larger form donations. We currently have applications out at The Fabulous Find and all possible casinos. The casinos are expected to be a two year wait.

The Friends brochure is being updated and corrected. The copy on the library's webpage likewise needs to be updated to the new version. A Friend is reaching out with the new version.

Respectively submitted,
Laura Turner
Chair, FNPL

